

Property Acquisition Form PA-2 (Revised November 2022)

State Auditor's Office

Asset Type* _____ Asset _____ Vehicle

Department* _____

Asset/Inventory Number* _____ - _____

Barcode Number* _____ **Class Code*** _____

Manufacturer _____

Model _____ Model Year _____ Color _____

Serial Number/VIN Number _____

Description* _____

Person Responsible* _____ **County*** _____

Building* _____ **Room*** _____

Location Notes _____

Additional Notes _____

Condition ___ Good ___ Fair ___ Poor **Activity*** _____

Operational Unit _____ BS SubCode _____

Accounting/Acquisition Date* _____

Accounting/Acquisition Cost* _____

Accounting/Acquisition Method* ___ Purchased ___ Donated

 ___ Other (please list) _____

Finance Object _____ Agency Fund _____

State Fund* _____ Invoice # _____ PO # _____

Vehicle Tag _____ Warranty Expiration Date _____

***Required Field**